

www.cambridgepsychotherapyassistancetrust.org info@cambridgepsychotherapyassistancetrust.org Phone 07434 738 070

Dear Applicant,

### **APPLICATION MONITORING**

The Cambridge Psychotherapy Assistance Trust (CPAT) is an equal opportunities organisation.

In order that CPAT can monitor the effectiveness of our advertising strategies and grant-giving programme to ensure they are open to all sections of the community, we have designed a Diversity Questionnaire with the intention of having a separate, confidential record of where you obtained information about the grant you applied for and information about the protected characteristics within the Equality Act 2010 listed below:

- Age
- Disability
- Race this includes ethnic or national origins, colour or nationality
- Religion or belief this includes non-belief
- Sex
- Sexual orientation

To assist us in this, it would be helpful if you would take the time to complete this questionnaire in full.

The information contained in this questionnaire will be treated as confidential and will be used for monitoring purposes.

#### Your Information

The Data Protection Act 1998 gives rights to individuals in respect of personal data held about them by others and, as directed by the Act, you should know the following:

CPAT is the Data Controller and is registered with the Information Commissioner for the purposes of the Data Protection Act 1998 (DPA).

The diversity information you provide will enable CPAT to monitor the effectiveness of our Equal Opportunities Policy and meet our legal obligations under the Equality Act 2010. Effective monitoring is an important tool for measuring performance and progress towards equality and diversity goals. This information is only used for research and statistical analysis.

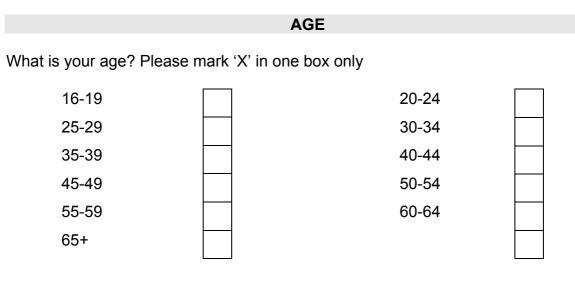
Diversity information is defined by the DPA as "sensitive". It is not mandatory to supply "sensitive" information, but should you do so it will not affect your application in any way.

The information you give will be held on both manual and electronic systems by CPAT.

Any disclosures will only be made if we are required to do so by any court order or similar process, or as required by law.

Thank you for your co-operation. CPAT

# CPAT DIVERSITY MONITORING FORM



DISABILITY

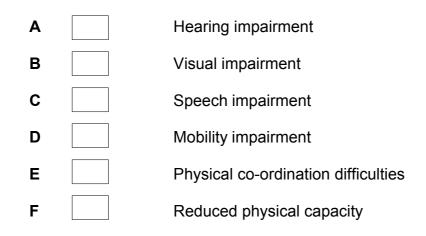
A disabled person is defined under the Equality Act 2010 as someone with a 'physical or mental impairment which has a substantial and long term adverse effect on that person's ability to carry out normal day-to-day activities.'

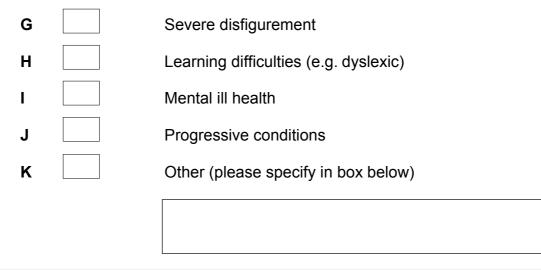
Do you consider yourself to be disabled under the Equality Act 2010? Please mark 'X' in the appropriate box.

YES	NO	
PREFER NOT TO SAY	DON'T KNOW	

If YES, please answer the following question; otherwise proceed to the next section.

Please indicate by marking 'X' in the appropriate box, mark all that apply.





## NATIONALITY and ETHNIC ORIGIN

CPAT wants to ensure that all applicants are treated equally whatever their nationality, race, colour or ethnic origin. To do this we need to know about the nationality and ethnic origin of people who apply to us. These categories were used in the 2011 Census.

How would you describe your national identity?

Tick all that apply

English	
Welsh	
Scottish	
Northern Irish	
British	
Other, write in	

What is your ethnic group? Please choose one section from A to E, then tick one box to best describe your ethnic group or background.

### A White

English/ Welsh/ Scottish/ Northern Irish/ Britisl
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Irish

Gypsy or Irish Traveller

Any other White background, write in

B Mixed / multiple ethnic groups

White and Black Caribbean

White and Black African

White and Asian

Any other Mixed / multiple ethnic background, write in

C Asian / Asian British

Indian
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Pakistani

Bangladeshi

Chinese

Any other Asian background, write in

D Black / African / Caribbean / Black British

African

Caribbean

Any other Black / African / Caribbean background, write in

E Other ethnic group

Arab

Any other ethnic group, write in

SEX

Please state your sex:

Female

Male

Other (please state)

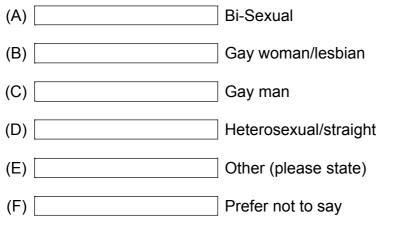
Prefer not to disclose

#### SEXUAL ORIENTATION

**CPAT** wants to ensure that all applicants are treated equally whatever their sexual orientation. To do this we need to know about the sexual orientation of people who apply to us. We should therefore be grateful if you would complete the following question. Your answer will be treated in the strictest confidence and will not affect your application in any way.

Which group do you most identify with? The options are listed in alphabetical order.

Please mark 'X' in **one** box only:



#### **RELIGION OR BELIEF**

What is your religion or belief (including non-belief)? Please mark 'X' in the box below as appropriate.

Agnostic	Pagan	
Atheist	Sikh	
Bah'ai	Rastafarian	
Buddhist	Scientologist	
Christian – Catholic	Shinto	
Christian – Protestant	Zoroastrian	
Christian – Other	No religion or belief	
Hindu	Prefer not to say	
Humanism	Any other religion or belief	
Jain	Please specify below, if you	
	wish.	
Jewish		
Muslim		

## ADVERTISING EFFECTIVENESS

CPAT monitors the effectiveness of its advertising and is constantly seeking to put the various forms of advertising to the best use to attract as diverse a range of applicants as possible.

We recognise that you may have learnt about CPAT from various sources, but we want to know how you became aware of CPAT.

**HOW DID YOU GET TO HEAR OF US?** Please mark 'X' in the appropriate box(es) below:

Website	
Poster	
Flyer	
GP	
Therapist	
Word of mouth	
Other (please state)	