

Dear Applicant,

APPLICATION MONITORING

The Cambridge Psychotherapy Assistance Trust (CPAT) is an equal opportunities organisation.

In order that CPAT can monitor the effectiveness of our advertising strategies and grant-giving programme to ensure they are open to all sections of the community, we have designed a Diversity Questionnaire with the intention of having a separate, confidential record of where you obtained information about the grant you applied for and information about the protected characteristics within the Equality Act 2010 listed below:

- Age
- Disability
- Race – this includes ethnic or national origins, colour or nationality
- Religion or belief – this includes non-belief
- Sex
- Sexual orientation

We also include a question about income. To assist us in this, it would be helpful if you would take the time to complete this questionnaire in full.

The information contained in this questionnaire will be treated as confidential and will be used for monitoring purposes.

Your Information

The Data Protection Act 1998 gives rights to individuals in respect of personal data held about them by others and, as directed by the Act, you should know the following:

CPAT is the Data Controller and is registered with the Information Commissioner for the purposes of the Data Protection Act 1998 (DPA).

The diversity information you provide will enable CPAT to monitor the effectiveness of our Equal Opportunities Policy and meet our legal obligations under the Equality Act 2010. Effective monitoring is an important tool for measuring performance and progress towards equality and diversity goals. This information is only used for research and statistical analysis.

Diversity information is defined by the DPA as “sensitive”. It is not mandatory to supply “sensitive” information, and should you not wish to do so, it will not affect your application in any way.

The information you give will be held on both manual and electronic systems by CPAT.

Any disclosures will only be made if we are required to do so by any court order or similar process, or as required by law.

Thank you for your co-operation.
CPAT

I agree to CPAT holding the anonymous data I supply on this form as described above (CPAT's Data Protection Policy is available on our website at www.cambridgepsychotherapyassistancetrust.org)

CPAT DIVERSITY MONITORING FORM

AGE

What is your age? Please mark 'X' in one box only

16-19	<input type="checkbox"/>	20-24	<input type="checkbox"/>
25-29	<input type="checkbox"/>	30-34	<input type="checkbox"/>
35-39	<input type="checkbox"/>	40-44	<input type="checkbox"/>
45-49	<input type="checkbox"/>	50-54	<input type="checkbox"/>
55-59	<input type="checkbox"/>	60-64	<input type="checkbox"/>
65+	<input type="checkbox"/>		<input type="checkbox"/>

DISABILITY

A disabled person is defined under the Equality Act 2010 as someone with a **'physical or mental impairment which has a substantial and long term adverse effect on that person's ability to carry out normal day-to-day activities.'**

Do you consider yourself to be disabled under the Equality Act 2010? Please mark 'X' in the appropriate box.

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
PREFER NOT TO SAY	<input type="checkbox"/>	DON'T KNOW	<input type="checkbox"/>

If **YES**, please answer the following question; otherwise proceed to the next section.

Please indicate by marking 'X' in the appropriate box, mark all that apply.

- A Hearing impairment
- B Visual impairment
- C Speech impairment
- D Mobility impairment
- E Physical co-ordination difficulties
- F Reduced physical capacity

- G** Severe disfigurement
- H** Learning difficulties (e.g. dyslexic)
- I** Mental ill health
- J** Progressive conditions
- K** Other (please specify in box below)

NATIONALITY and ETHNIC ORIGIN

CPAT wants to ensure that all applicants are treated equally whatever their nationality, race, colour or ethnic origin. To do this we need to know about the nationality and ethnic origin of people who apply to us. These categories were used in the 2011 Census.

How would you describe your national identity?

Tick all that apply

- English
- Welsh
- Scottish
- Northern Irish
- British
- Other, write in

What is your ethnic group? Please choose one section from A to E, then tick one box to best describe your ethnic group or background.

A White

- English/ Welsh/ Scottish/ Northern Irish/ British
- Irish
- Gypsy or Irish Traveller
- Any other White background, write in

B Mixed / multiple ethnic groups

- White and Black Caribbean
- White and Black African
- White and Asian
- Any other Mixed / multiple ethnic background, write in

C Asian / Asian British

- Indian
- Pakistani
- Bangladeshi
- Chinese
- Any other Asian background, write in

D Black / African / Caribbean / Black British

- African
- Caribbean
- Any other Black / African / Caribbean background, write in

E Other ethnic group

- Arab
- Any other ethnic group, write in

SEX

Please state your sex:

Female

Male

Other (please state)

Prefer not to disclose

We recognise that you may have learnt about CPAT from various sources, but we want to know how you became aware of CPAT.

HOW DID YOU GET TO HEAR OF US? Please mark 'X' in the appropriate box(es) below:

Website	<input type="checkbox"/>
Poster	<input type="checkbox"/>
Flyer	<input type="checkbox"/>
GP	<input type="checkbox"/>
Therapist	<input type="checkbox"/>
Word of mouth	<input type="checkbox"/>
Other (please state)	<input type="checkbox"/>

INCOME

What is your total annual income? Please mark 'X' in one box only

£0-5K	<input type="checkbox"/>	£25K-£30K	<input type="checkbox"/>
£5K-10K	<input type="checkbox"/>	£30K-£35K	<input type="checkbox"/>
£10K-15K	<input type="checkbox"/>	£35K-£40K	<input type="checkbox"/>
£15K-20K	<input type="checkbox"/>	£40K-£45K	<input type="checkbox"/>
£20K-£25K	<input type="checkbox"/>	Above £45K	<input type="checkbox"/>